

# **SEMI-ANNUAL PROGRESS REPORT**

**September 1, 2002**

## **I. DEPARTMENT/AGENCY**

Department of Public Safety/Office of the State Fire Marshal

## **II. PROJECT TITLE**

Fire Marshal Information Management System ("FMIMS")

## **III. PROJECT LEADER**

Mark F. Gates, Deputy Assistant Secretary  
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## **IV. DESCRIPTION OF THE PROJECT**

The project is being implemented to provide the ability for the Louisiana Architectural, Engineering, and Construction community ("AEC") as well as the general public to submit and review plans through a web based portal; to provide the SFM the ability to perform construction inspections while in possession of the most current information on that specific project; the capability to provide the citizens and businesses of the State of Louisiana electronic communication with the State Fire Marshal's Office via the web; the means of producing quicker and more cost effective correspondence with the AEC and Louisiana citizens; and the implementation of a program that can potentially be interconnected with other state agencies and local municipalities around the country.

## **V. PROJECT STATUS**

### **a. Brief Summary**

The project is proceeding slower than expected but is anticipated to be complete by the end of the calendar year 2003. This office continues to explore the most efficient method to accomplish the implementation of the system.

### **b. Accomplishments**

To date, this office has attempted to procure the required software and equipment through a Cooperative Endeavor process which ultimately proved unworkable. This office is currently working on a purchase of the software as a n individual component of the system. Upon approval from Purchasing, this office will purchase the hardware, currently on state contract, and the software.

c. Problems encountered/action taken or planned

Initial problems concerned the approach to take in the purchase of the software and the length of time required to receive approval from Purchasing.

d. Major milestones (original v. current estimate)

The original plan was to obtain the software, hardware and consulting services at the same time. However, due to regulatory procedures, the project was divided into three phases: purchase of software, purchase of hardware and contractual agreement for consulting services. The first two phases are either complete or nearing completion. The consulting phase is expected to be complete during the month of March 2003, and the project complete and operational by January 1, 2004, even though the current timetable projects a March 2004, date for completion.

**VI. COST VS. BUDGET**

Category Budgeted Actual Projected Surplus

- a. Equipment  
Hardware will be purchased for approximately \$219,000.00, which is approximately \$127,000.00 less than the originally estimated \$346,000.00
- b. Software  
Software will be purchased at a cost of \$618,000.00 which matches the original estimate.
- c. Telecommunications  
Telecommunications has been budgeted for approximately \$90,000.00
- d. Professional/Contract Services  
Professional services has been budgeted for \$880,000.00. An actual figure will be available after proposals are received pursuant to the anticipated responses to a Request for Proposal.
- e. Other Costs  
None anticipated

Total Project Cost \$1,880,000.00

**VII. ITEMIZED EXPENSES AND FIANCIAL OBLIGATIONS INCURRED DURING THIS REPORTING PERIOD**

NONE

THUS DONE AND SIGNED on the date(s) noted below

RECOMMENDED BY:

OFFICE OF THE STATE FIRE MARSHAL

LA INNOVATIONS TECHNOLOGY COUNCIL

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\_\_\_\_\_  
Chad C. McGee, CHAIRPERSON

DATE: September 1, 2002

DATE: \_\_\_\_\_

DIVISION OF ADMINISTRATION

\_\_\_\_\_  
MARK C. DRENNAN, COMMISSIONER

DATE: \_\_\_\_\_